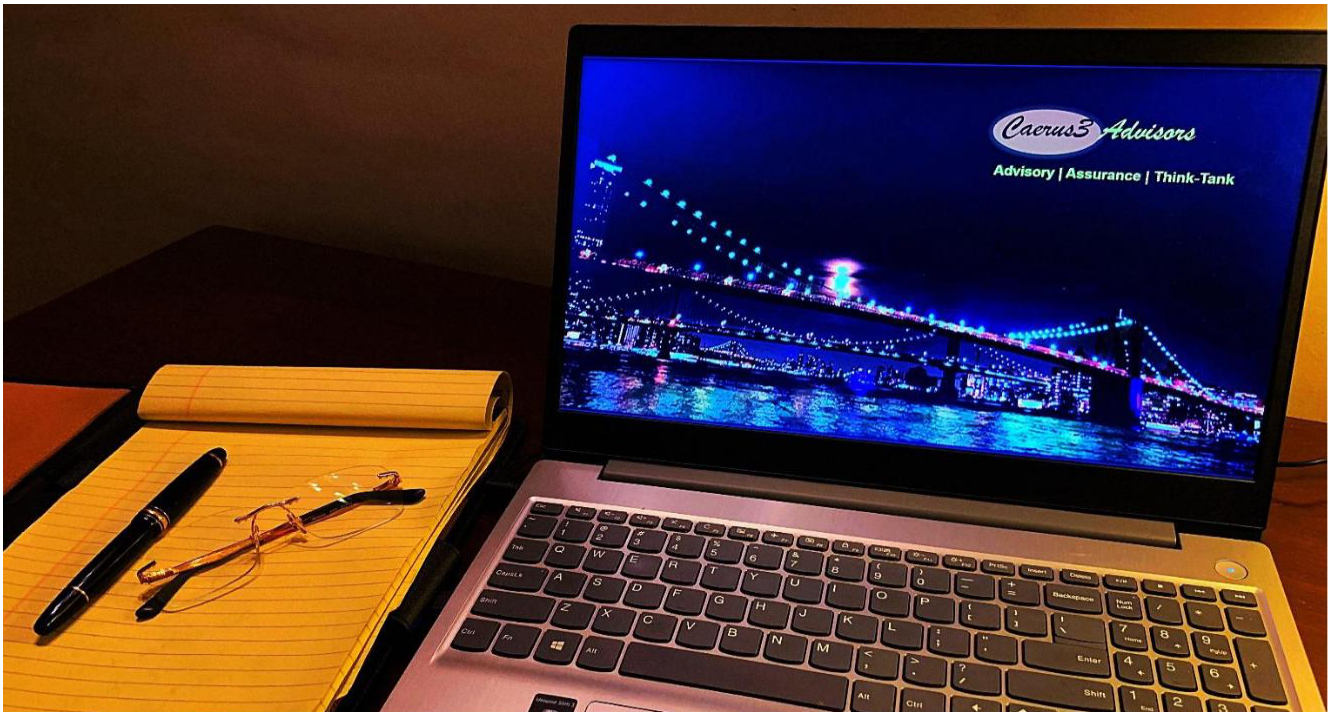




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Advisory Firm with a difference; set up by likeminded professionals who have been on the “other side of the table” for `3 decades and have a comprehensive understanding of the key pain areas and challenges faced by today’s CXO

Our Advisory and Assurance Lines of Practice will help you provide “one stop shop” end to end solutions in Transaction Advisory & Regulatory Compliance with key focus on Human Capital Agenda Technology, Enterprise Risk Management & Process excellence

Our Ignition Services helps mentor and guide start-ups in raising Equity and or Debt. We work closely with them in designing their Organization Structure, drafting their Business and Financial Plans

Our Think-Tank works as a catalyst for our clients. We have a dedicated Research team, over a dozen Industry leaders as dedicated “Trusted Partners” who share with us Industry Best Practices, the Macro and Micro Business Drivers that impact Business. We write and publish Featured Insights and we undertake Virtual Dialogues on topics of Political-Socio Economics

We were the “Company of the Year 2021” by Fortune India Exchange Magazine

We have Offices in Mumbai, New Delhi & Pune and Representative Offices in Dubai and London

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**Role:** IT Analyst

**Qualifications:**

- Undergraduate with 0-2 Years of Relevant Experience

**Location:** Mumbai

**Roles & Responsibilities**

- Understand business requirements communicated by internal and external stakeholders.
- Evaluate resources to determine that no gaps exist and that the Development Team will be able to convert the business requirements into a working solution.
- Coordinates product activities across architecture, engineering, support, development and the client (as appropriate) to ensure service levels are met
- Coordinates and drives compliance with change control policies and processes across all products
- Participates in product maintenance activities
- Provides production support for internal and client use of the product
- Facilitates client case management across functional teams for product
- Interacts with Business Analysts during the software build or configuration and testing process
- Performs technical application configuration and configure /run reports at user request; Researches product behavior
- Designs and/or executes unit, system and integration test plans for new developments/releases/reports
- Maintains technical documentation based on standard operating procedures in support of the assigned application and/or client account
- Identifies the common causes of defects, prioritize them and systematically remove them

**Must Have...!!**

- The candidate should be a Graduate with 0-2' Years of experience in the relevant field
- Good analytical and technical skills
- Ability to influence stakeholders and work closely with them to reach mutually acceptable solutions
- Excellent documentation skills
- Work collaboratively with clients, IT department, and managerial staff
- Analyse ongoing business processes and create optimization strategies
- Monitor business processes and predict future requirements and/or problem
- Experience in creating reports and presentations
- Exceptional written, oral, interpersonal, and presentation skills and the ability to effectively
- Ability to work independently
- Solution oriented with strong problem-solving skills
- Strong client service focus; responsive to request and capable of maintaining a sense of urgency in resolving issues
- Flexible in adapting to constantly changing priorities
- Proficient in Microsoft Office (i.e., Word, Excel, PowerPoint and Projects. Advance knowledge of Power Bi/ Captivate will be preferred.
- Data driven approach. Passionate about learning and implementing new analytical tools and support innovative practices.

## Contact Us



For Further information, please feel free to reach out to

[info@caerus3advisors.com](mailto:info@caerus3advisors.com)

**Caerus3 Advisors**

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The graphic features a dark background with a gold Greek key border on the right side. The text is primarily in white and gold. The company name 'Caerus3 Advisors' is written in a large, stylized gold font. Below it, the website URL is underlined in white. The services 'Advisory | Assurance | Think-Tank' are listed in a bold, gold font. Social media icons for LinkedIn, Twitter, YouTube, and Instagram are shown in a row, with the text 'Follow us on' to their left. At the bottom, 'All Rights Reserved' and the office locations 'Mumbai | New Delhi | Pune' are written in a small white font.